

1. Laboratory (Institutes, Projects, Organisations) Questionnaire

(1.1) **Laboratory name:** _____
Address: _____

Webpage: _____
Primary contact person: _____
Phone: _____ **e-mail:** _____

(1.2) Is your laboratory part of a larger legal entity or organisation?

No

Yes: _____

(1.3) Is there a central organisational or advisory body or data co-ordinator within your laboratory specifically dealing with biological collection or observation information systems (CIS)?

No

Yes: _____

(1.4) Do you have formal co-operation agreements with other laboratories in the field of collection databasing and management?

No

Yes: _____

(1.5) Expertise in biological collection information systems (CIS, including survey databases as used e.g. in floristic mapping programmes):

No expertise present

Our institution/lab builds such information systems as a service

Our experts are possibly available for consultation in CIS design and implementation

Our experts can review funding proposals or offers for CIS design and implementation

Our experts might be able to help, but only after a contact person has been approached

(please enter contact person): _____

No expertise can be offered

(1.6) Please enter your collection databasing experts' names and specialities:

Name(s) of CIS expert(s)	Specialities

- (1.7) The following section serves to give you an opportunity to present your laboratory. This may be a short text including a hyperlink to your webpage, or a text of not more than 500 words if your lab is not accessible on-line.

- (1.8) Please briefly indicate the kind and approximate number of objects in your collection (you are also welcome to give exact numbers on a separate sheet, or a reference to another source).

- (1.9) **On behalf of BioCISE, the BGBM makes public information about collection information systems in Europe on the World Wide Web. Please indicate in the following table if you authorise BioCISE to publish your answers to this questionnaire (answers to this and the following question will not be published):**

Number	Contents		
1.1 – 1.2	Laboratory name and address	publish	private to BioCISE
1.3	Advisory body	publish	private to BioCISE
1.4	Co-operation	publish	private to BioCISE
1.5	Expertise in biol. Informatics	publish	private to BioCISE
1.6	Experts names, specialities	publish	private to BioCISE
1.7	Institute presentation	publish	private to BioCISE
1.8	Collection	publish	private to BioCISE

Questionnaire filled in by: _____